

Interior Design Intern Position Summary

Be a part of our energetic, collaborative design team as you gain experience working on architecture and interior design projects across the Buffalo and Rochester area. Since 1974, Uniland has developed over 16 million sq. ft. of commercial real estate including Corporate Office, Hospitality, Higher education, Residential and Coworking; all while earning “a reputation for results” and becoming the regions most trusted real estate development & construction manager.

Our internship program aims to provide a wide range of exposure to skills covering every aspect of the business. Our hands on training and mentoring offers a personalized educational experience. As a part of the Uniland Design team, you will be a contributing part to the full design process- from research to space planning through interior finish selection and construction completion.

This position would be responsible for assisting the Sr. Architectural/interior designer and the Planning and design department with the following items:

- Help research, order and assemble project materials
- Coordinate library updates and outside material representative meetings
- Work on real projects as a valued part of the team
 - Participate in client meetings (both internal & external clients), field measuring and site condition recording
 - Provide assistance with interior design concepts and presentations
 - Provide assistance with finish selections, sample ordering and selection recording
 - Assist with furniture selections and pricing coordination
 - Learn how to read/ interpret design drawings
 - Using Autocad, create proposal, marketing and construction documents
 - Observe the construction process from start to completion by attending construction meetings
- Tour completed job sites and help update as built conditions in our design system

Requirements:

- Student must be in their final year in an accredited Interior Design program
- Candidate must be a self-starter, detail oriented and be proficient at multi-tasking and problem-solving.
- Be able to work as both part of a team and independently.
- Be able to provide exceptional attention to detail, under pressure and within a fast-paced work environment
- Have basic knowledge of Autocad, Microsoft Word and Powerpoint
- Knowledge in Photoshop and Sketchup are beneficial, not required.

This is a paid, part-time internship with a tentative start date in Early January and a completion in April.
(approximately 12-20 hours a week)

For more information please contact:

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